

ROCHDALE OCCUPATIONAL HEALTH SERVICE LTD

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CONSENT FORM FOR THE DISCLOSURE OF MEDICAL INFORMATION

Before completing this form, please read the reverse side, which contains important information concerning your rights under the Access to Medical Reports Act 1988.

I (full name)

Address

..... Post Code

Date of Birth Tel

Hereby consent to the Company Medical Officer obtaining a medical report from my Medical Practitioner.

***I wish to have access to the medical report before it is supplied by my GP to Rochdale Occupational Health Service Ltd**

***I do not wish to have access to the medical report before it is supplied by my GP to Rochdale Occupational Health Service Ltd**

*(*Delete as appropriate)*

I also agree that the Company Medical Officer may disclose to Management any relevant information in connection with my employment.

Signed..... Date.....

MEDICAL PRACTITIONER DETAILS

Doctor's Name.....

Address.....

..... Post Code

Telephone No:

ACCESS TO MEDICAL REPORTS ACT 1988

The purpose of this Act is to establish a right of access by individuals to reports relating to themselves provided by medical practitioners for employment or insurance purposes. The Access to Medical Reports Act applies to medical practitioners (registered under the Medical Act 1983) who are or have been responsible for your clinical care.

Your Rights under the Access to Medical Reports Act 1988

1. You can withhold your consent to the making of an application for a medical report.
2. You can ask to see the report before the Company receives it – this request for access can be made either :
 - a) to the Company by deleting the appropriate section of the front page of this Consent Form, or
 - b) direct to the medical practitioner before the report is supplied to the Company

In both instances you must contact the medical practitioner within 21 days of being notified in writing that the application has been made for a report, to say that you wish to see the report. Otherwise the report is likely to be sent to the Company as soon as the 21 day period has expired.

After you have seen the report it cannot be supplied to the Occupational Health Service unless you notify the medical practitioner of your consent.

3. Before giving your consent you may ask the medical practitioner in writing, to amend anything you think is incorrect or misleading. If the medical practitioner does not agree, a statement of your views will be attached to the report if you request it.
4. Any change, which may result solely from the provision of access to this report by you, will be your responsibility.
5. The medical practitioner is not obliged to give you access to any part of the report which:
 - a) he/she believes would be likely to seriously harm your physical or mental health or that of others
 - b) indicates the medical practitioners intentions in respect of you
 - c) reveals information about another person or the identity of someone who has given the doctor information about you unless that person consents or is a health professional who has been involved in your care and the information relates to or has been provided by the professional in that capacity

The medical practitioner will tell you why access to all or part of the report is refused.

6. Under the Act you do not have to give the Company permission to obtain a medical report. However, in some circumstances, inability to obtain up to date relevant information may affect decisions made about your employment with the Company.
7. You may ask to see any medical report relating to you which a medical practitioner has provided for employment or insurance purposes in the last six months, that has been prepared on or after the 1st January 1989. Requests in this instance should be made by you direct to the medical practitioner who may charge a fee to cover the cost of supplying it, for which you will be responsible.

If you require further guidance with respect to the provisions of the Access to Medical Reports Act 1988, please contact Rochdale Occupational Health Service Limited.